

SYNOPSIS OF TOUR DIARY FOR THE MONTH OF MARCH, 2013

PART- I

Sl. No.	Tour Description	No	Dates	Names/Places	Main actionable remarks
1.	Visit of SDM's offices (inspections, if any, should be clearly indicated)				
2.	Visit of DC & M offices (inspections, if any, should be clearly indicated)				
3.	Visit of Registration offices (inspections, if any, should be clearly indicated)				
4.	Visit of TK/RI's office				
5	Visit in connection with other Deptts. Works (inspections, if any, should be clearly indicated)	1	14-03-2013	DBN RD Block	<p>Visited to DBN RD Block and to instruct to EE, RD,ABS/Asstt Engineer,RD ABS & SDO,PWD(R&B) GNC for submit a proposal of Nabakumar from circle road (GNC to JB Para) within a week</p> <p>Requested to SDM, GNC shall arrange to arrange to make site available for the food go-down and balance earth cutting shall also take up EE, RD, ABS within a week and also Sr, Manager, TSECL, GNC shall ensure shifting of electric line within a week.</p> <p>Instructed to BDO,DBN & EE, RD,ABS to ensure damaged wing wall of the bridge oat Hatimatha for codal formalities immediately.</p> <p>Requested to BDO, DBN shall provide suitable site for BNRGSK for kalian singh village and also instructed to SDO, PWD(R&B), GNC will take necessary action for circular road in front of Fishery complex.</p>

					Instructed the SDO, PWD(R&B), GNC shall arrange to take up the works road from Govt. Degree College towards Kosco via Biswaram para.
					Instructed to SDMO, GNC to maintenance of RSBY counter and display of important information in the counter within a week.
					Requested to SDM GNC to supervise the adopting a mechanism for solid waste & management and cleanliness in the Sub-divisional hospital, GNC.
					Instructed to SDMO, GNC for conducting health camps in the remote/distress pockets.
					Instructed to EE, RD, ABS to take up the earth filling on the site of the community hall to level it with the road side.
					Instructed to EE, PWD(R&B), ABS to take up the balance work of earth cutting of other side of proposed bailey bridge Kolabari and Katanjoy in Ganganagar immediately.
		2	16-03-2013	AGARTALA	Attended the State Level RD meeting in the Conference Hall No-2, New Secretariat Building, Agartala and also attended the Revenue meeting in the Conference Hall No.-2, New Secretariat Building at Agartala.
		3	19-03-2013	CMN RD Block	Visited the CMN RD block in work site of Comprehensive Area Development Project(CADP) at CMN Bazar is going on and instructed to EE,RD , Manu to complete the work by April, 2013.
					The construction work of TK office and teachers' accommodation at 23 Kilo is in progress. EE, RD, Manu ensure both the works completing in all respect by April, 2013.
					Requested to EE, RD , Manu to complete the construction work of 8 numbers market stall shall completed within two months.
					Construction works of the Community Hall, motor stand is in progress. EE, RD, Manu ensure the work shall completed within April, 2013.
					Requested to EE, PWD(R&B), Manu to take up work site for fixing of Bailey bridge immediately.

					Requested to EE, RD, Manu shall complete the TSR camp at Gobindabari within March, 2013.
					Instructed to I/O of two numbers of market stalls at 32 kilo constructed within two months positively.
					Requested to EE, PWD(DWS), ABS shall make necessary earth cutting at the identified location at 23 kilo for taking up the drilling work for a deep tube well.
					Requested to MOI/C, Chawamanu to take all preventive measures for all diarrhea cases in consultation with PRI bodies, block & Sub-divisional administration and conduct health camp in regular basis. To ensure better coverage of immunization, ANM/MPW & ASHAs on regular basis in each & every village ensure supervision of MPS & ASHA facilitation and also utilization of funds like AMG,UF & RKS.
					Requested to MOI/C, Chawamanu to keep records of all Home delivery cases under his jurisdiction and arrange to provide JSY benefits accordingly.
					Requested to MOI/C, Manikpur PHC to prepare a citizen charter in Bengali & local language and display in front of the PHC through wall writing, banner, board.
					Instructed to MOI/C , Manikpur PHC all kinds of records maintain properly regarding delivery and health camps and also instructed to take all steps to improve immunization percentage & MCTS. VHN&SD facility service in PHC during market day.
		4	22-03-2013	SLM RD BLOCK	Attended the meeting of Panchayat Samiti & BAC in Town hall at Salema RD Block.
6.	Night halts made outside HQ		14-03-2013	DBN RD BLOCK	Made Night halt at GNC Dak Banglow.
7.	Tour in connection with development works.				
8.	Total days on tour	4			