

MINUTES OF THE DISTRICT LEVEL MONTHLY REVENUE MEETING FOR THE MONTH OF DECEMBER, 2015 HELD ON 19-1-2016 AT 10.30 AM IN THE CONFERENCE HALL OF THE DM OFFICE, DHALAI.

List of participants is given in Annexure-A.

The DM & Collector, Dhalai welcomed all the Officers were present in the meeting and reviewed the progress of different revenue related issues with SDMs/ other line Departments. At length the following decisions were taken in the meeting:-

Item No.	Issue	Decision	Action by
	NLRMP	a) All SDMs were requested to dispose off the pending application of mutation cases 30-60 days above then 0-30 days and record should be incorporated in the maps and new khatian must be opened by fixing up target to concerned DC/DCM/RI and Tehsilder in every month and in their monthly tour diary, it should be reflected.	
	Mutation	b) All SDMs were requested to check pending application of mutation cases and advise to the concerned DC/DCM/RI to issue notice 1 st come 1 st out system using mobile number of concerned applicant through Tehsilder and monitor strictly and update online system and send report within 7 days.	SDMs
		c) It is reported by SDMs that IN 22 TKs office computer Room has been installed but 2 computers of 2 TKs under Kamalpur Sub-Division has not yet been installed due to defective of computers. The DSLR, Govt. of Tripura, Agartala is requested to look into the matter and held up their bills until, it is removal.	DSL/SDM KMP
		d) The SDM, Kamalpur reported that the Salema DC office is functioning but no SWAN connectivity is there as yet. The DIT, Agartala was requested kindly to ensure the matter for extension of SWAN connectivity from the Salema RD Block immediately.	DIT, Agt. TPA
		e) All SDMs were advised to submit tour diary and inspection report by 5 th of every month.	
		f) The SDMs were requested to dispose off the pending duplicate plots by 31-1-2016 positively simultaneously incorporation of records/map should also be done. Special attention should be taken up by SDMs on the issue.	
		g) All SDMs were advised to instruct their Revenue Officers without physical verification of land /computerized khatian, mutation should not be done and after mutation records should be incorporated including map in 3 sheets. They should collect New C.S map from the DSLR for the task. After passing mutation order simultaneously map is also be corrected by the concerned DC/DCM henceforth.	
		h) All SDMs/DCMs/DCs were advised to inspect TKs records in every month as targeted and inspection report must be reflected in their tour diaries.	SDMs



	<p>i) The SDM Kamalpur and Longthorai Valley Sub-Division were advised to appoint data entry operator for SRO office by themselves observing all formalities immediately.</p> <p>j) The SDMs were requested to check up their CLR project and ensure how many khatians were generated since the computerized khatians was opened and copy of each khatians should be handed over to the concerned Tehsilder of the respective TKs.</p> <p>k) All SDMs were advised to complete the land valuation Chart, 2015 by constituting team headed by DC/DCM TK-wise respectively covering all formalities as advised by Feb,2016 positively.</p> <p>l) All SDMs were advised to direct their SROs/TO/STOs to verify records of old deeds which have been scanned by out sourcing earlier if not verified earlier.</p> <p>m) All SDMs were advised to direct the SROs to follow up the automatic mutation system ADAR link basis. They should collect the ADAR number or UID number and open register for the purpose including zerox copies of ADAR card.</p>	DTO/SROs
Training	<p>a) All Tehsilder should be trained up in computer by SDMs in their office or RSTI if necessary.</p> <p>b) All SDMs were requested to ensure supply of Computers/furnitures/steel Almira at their TKs.The Scanner/UPS will be supplied by DIT, Agt, Tripura and send a details report by 30th Jan, 2016.</p> <p>c) The training schedule as communicated by the DSLR should be strictly followed by SDMs sponsoring the candidates as asked for.</p>	SDMs
Survey / Revisional Survey by ETS/GPS	<p>a) The revisional survey of Longthorai Valley Sub-Division in traditional method is very slow and progress is not satisfactory and in Gandachara Sub-Division in modern method, progress of survey is also not satisfactory. They were requested to work out action plan and monitor the progress of work weekly basis by the concerned DC/DCM and report should be sent to this office regularly but not followed by concerned SDMs,GNC/LTV.</p> <p>b) The SDM,Gandachara is advised to complete the revisional survey 1st the Ramnagar mouja as Modal project immediately.</p>	SDM, GNC/ LTV/ SO,DLI

